

## **HiMama App**

Head to your App store for Android or Apple, and download the HiMama App.

This app can message our Club directly with any attendance changes, programming information, behavior notifications, etc. It is a great way to communicate directly with our Club.

This app is utilized by staff to track children's attendance, health, and temperature.

We are asking all parents dropping their children off for Morning Care or PD Day Care to use this app to sign their child in. It is contactless, and reduces the risk of any cross contamination in regards to COVID-19.

## **How to Sign Your Child in:**

Click on the box in the top right hand corner labelled 'attendance'.

Click 'check in'.

**Make sure you type 'no symptoms present' in the notes box. This ensures that our governing body is satisfied with the methods in which our parents are using to monitor any COVID-19 related symptoms within their children.**

Once you have filled in your notes box, click 'check in'.

You will be prompted for a signature. Sign on the line with your unique signature that can be used to track down who signed in your child to our program.

Click 'done signing'.

Click 'confirm'.

Please ensure that you are only checking your child in when they arrive at our facility. Please do not check your child in at 7:00am and bring them at 8:15am. Early check ins are not permitted.

## **NEW! How to Sign Your Child Out:**

Click on the box in the top right hand corner labelled 'pick up'.

You will be prompted for a signature. Sign on the line with your unique signature that can be used to track down who signed in your child to our program.

Click 'done signing'.

Click 'confirm'.

**A notification has now been sent to our staff that your child is ready for pick up!**

This feature is handy to use when you are leaving work and on your way to our Club. Once we receive the notification, we will start to get your child ready, and will meet you at the front door. We ask that you still meet us at the front door so that we can verify that you are the assigned parent/guardian who has permission to remove a child from our program. This new check out feature helps to reduce cross contamination by removing the need for parents to use our facility's iPad. In the event that you will have a different contact picking your child up from our facility, the iPad will still be available for them to use and will be sanitized in between uses.